

## Terms of Reference

### RMDC Research Advisory Committee (RAC)

The Research Committee is responsible for developing strategies that would help maintain a healthy research base across the faculty and promote multidisciplinary research and scholarly output.

The Committee shall implement and manage research activities in line with the University of health sciences and PMDC Research strategy directives.

#### 1. Members of the Committee:

1. Prof Dr Noreen Rahat Hashmi Prof Community medicine
2. Prof Dr Riffat Yasmin Prof Biochemistry
3. Prof Dr Iram Qamar Prof Physiology
4. Prof Dr Asad Ali Ch Prof Orthopedics
5. Dr Marium Shoukat Assoc Prof Biochemistry
6. Dr Munaza Tayyab Assoc Prof Gynecology and Obst
7. Dr Nadia Sultan Assoc Prof Dermatology
8. Dr Hasan Ashfaq Demonstrator Forensic Medicine
9. Statistician

#### 2. Frequency of meetings:

Quarterly, preferably in the last week of January, April, July and October or sooner as needed.

#### 3. Responsibilities of the Research Advisory Committee RMDC:

1. Provide guidance and advice on multidisciplinary research projects for both faculty and students RMDC when voluntarily accessed by respective faculty and students.
2. Advise on the development of mechanisms for rewards and recognitions for health research activities
3. Develop metrics to advertise the presence of Research advisory committee for faculty and students.
4. Develop metrics to be used to measure research success
5. Communicate with faculty, staff and trainees to ensure they are fully aware of RMDC health research initiatives and advisory programs.
6. Dissemination of all research projects to the members for their written comments and opinions to improve the research project.
7. Arrange research methodology workshop at RMDC

*Prof Dr Zahid Khalid Siddiqui*  
MBBS (Hb), FCPS (Ophth),  
FRCS (Edin), MCPS (HPE)  
Principal & Head of Ophthalmology Dept  
Rahbar Medical and Dental College, Lahore

*Dr. Noreen Rahat*  
Professor - HOD  
Community Medicine Department  
Rahbar Medical & Dental College  
Lahore Cantt

8. The committee members will demonstrate a commitment to continuing scholarly productivity at RMDC.
9. The Committee will normally make its decisions by consensus. If consensus cannot be achieved, the committee will function by a majority vote of voting members.

#### **4. Reporting by the Research Advisory Committee:**

The Committee will report directly to the Principal RMDC for guidance and approval of all terms of reference.

The research committee availability for facilitation of research for faculty and students will be advertised by posting on the various student WhatsApp groups for each class, faculty WhatsApp groups, college notice board and website.

DATE REVIEWED BY THE RESEARCH ADVISORY COMMITTEE:

DATE APPROVED BY HSDC: